

Leon Ferri

54 South Main Street #3R, Castleton-on-Hudson, NY – (518) 495-9009 – University at Albany
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EDUCATION

University at Albany, Albany, New York **Expected May 2020**
Master of Business Administration
Concentration: Marketing

University at Albany, Albany, New York **August 2005 – December 2009**
Bachelor of Arts in English Studies

- *Minor:* Education
- *Honors/Awards:* Sigma Tau Delta honor society
- *Study Abroad:* University of Nottingham, Nottingham UK (Autumn 2009)

WORK EXPERIENCE

State University of New York at Albany, Albany, NY – Graduate Assistant **August 2018 - Present**

- Supervise eight undergraduate student assistants in performance of audiovisual services
- Maintain inventory control and organize cables, laptops and audio components
- Facilitate public and private events in University meeting spaces

New York State Department of Motor Vehicles, Albany, NY – Representative **September 2016 – July 2018**

- Developed projects with regard to administrative hearing efficiency
- Maintained hearing calendars for judges and staffed public telephone line
- Identified metrics and performed statistical analysis to inform managerial decisions

New York State Department of Corrections, Albany, NY – Laborer **December 2013 – September 2016**

- Assisted in implementation of several building maintenance and improvement projects
- Redistributed assets and supplies from defunct state prisons
- Checked environmental factors, identified deficiencies and performed necessary repairs

EXTRACURRICULAR ACTIVITIES

- Albany Press, SUNYA Student newspaper – Photo Editor 2009 **September 2007 – May 2009**
- University Photo Service – Secretary 2008-09 **April 2007 – May 2009**
- WCDB 90.9 FM - SUNYA Radio – Program Director 2008-09 **September 2005 – May 2009**

TECHNICAL/LANGUAGE SKILLS

- Technical: Photography, Videography, Audio Production, Microsoft Office 2016, Adobe Creative Suite
- Language: Spanish